



National Association of Women and the Law

Association nationale Femmes et Droit

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NATIONAL ASSOCIATION OF WOMEN AND THE LAW – JOB POSTING

Research Support Officer

The National Association of Women and the Law (NAWL) is an incorporated not-for-profit feminist organization that promotes the equality rights of women in Canada through legal education, research, and law reform advocacy.

NAWL is seeking applications for the following position:

Research Support Officer (Bilingual)

CONTRACT DURATION:

Nine (9) weeks, starting on 3 June 2019.

TERMS:

30 hours/week, at a rate of \$22/hour.

QUALIFICATIONS & ELIGIBILITY:

- Preferred level of Education of the Participant: Post-secondary.

Eligible candidates must:

- be under 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

SCOPE OF WORK:

The Research Support Officer will be expected to attend to the following tasks, including but not limited to:

- research to support the development, dissemination and/or evaluation of tools, including online tools to support feminist law reform advocacy in Canada,

- research and communications to support the development and/or dissemination of briefs, discussion papers, fact sheets, and presentations,
- research to support the development of website content on equality rights issues,
- research and preparation of communications to respond to questions on feminist law reform advocacy,
- development of communications materials using both traditional and social media, on feminist law reform advocacy and issues,
- preparation of materials for meetings with feminist and equality seeking groups, academics and activists on women's rights issues,
- preparation of meeting reports and related communications,
- identification of gaps in feminist research on key law reform issues,
- support the development of communications to build public support for feminist law reform, activities and advocacy.

NAWL is a feminist employer and would particularly welcome applications for this summer position from young women who self-identify as belonging to groups that are under-represented or face additional barriers to the labour market, including but not limited to recent immigrant youth and recent refugee youth, indigenous youth, youth with disabilities, visible minorities, LGBTQ2 youth.

Please send a letter of interest and cv to the attention of the hiring committee at info@nawl.ca. Applications will be accepted until May 10, 2019. Please ensure you insert the job title “**Research Support Officer**” in the subject line of the email. Successful candidates will be contacted for an interview.